

BLAENAU GWENT
NEET's Practitioner Forum
Terms of Reference

Aim

The role of the NEET's Practitioner Forum will be to highlight core practice elements (best practice, issues, gaps, opportunities for young people and partners); support transition, reintegration and the overall development of young people between 14 and 24 years old, who are at risk or already recognised as being 'Not in education, employment or training' (NEET).

The Group will work at an operational level improving and coordinating support packages for 14 – 24 years old NEET's or at risk of being NEET.

Objectives

- To provide operational direction to the Raising Aspirations Group by highlighting key operational findings that can influence strategic development for NEET young people
- To identify gaps in provision, enhance partnership work opportunities and problem solving linked to casework, support and options.
- To identify best practice
- To advocate on behalf of young people and services
- To help develop appropriate systems to engage and track those young people who are already or at risk of becoming NEET and to further develop monitoring and data sharing systems
- To re- enforce appropriate mechanisms for the effective engagement of young people in learning by offering them a wider choice of options and to give them the skills and attitudes they need to progress in sustained education, employment or training
- To develop clear lines of appropriate support for young people to manage the various transitions in their lives around education, employment or training
- To monitor and evaluate performance, updating on progress in relation to the authority's strategic objectives

Chair and Secretariat

The Chair and Secretariat for the Group will be provided by BGCBC Education and Leisure Directorate, for a period of one year when it will be reviewed by the group.

Meetings/Agenda Items and Minutes

Meetings will take place bi-monthly. Minutes will be sent out one week prior to the next meeting via email.

Decision Making

Any decisions made by the Group will require a quorum of 5 members, with at least one third of members not being employees of the local authority.

Thematic groups are developed linked to the annual action plan and recommendations taken to the full group for a decision.

Membership/Roles and Responsibilities

The Practitioner Forum Group for Blaenau Gwent will consist of the following partners and representation:

Name	Title and Organisation
Claire Gardner	Pre-Vent 14-19 Co-ordinator, BGCBC
Andrew Bevan	NEET's, BGCBC
Jayne Waters	Careers Wales
Clare Hughes	Jobcentre Plus
Emma Morgan, Barry Rees	Business Resource Centre, BGCBC
Julie Holt	Coleg Gwent
Anita Thomas	Princess Trust
Julia Swallow	Youth offending service
Claire Smith, Teresa Davies	Genesis, BGCBC
Rachel Lawrence	LAN 14-19 BGCBC
Rhiannon Russell	Turnaround
Mark Congreve, Nicola Somerville	Housing, BGCBC
Neil Hurst	Communities First
Adam Cox	Abertillery Comprehensive
Ceri Waters, Mel Scare	Bridges into work, BGCBC
Simon Spree	Proteus
Jenny Roach	Military Prep
Sian Sweet	GAVO
Vanessa Brewer	Crime Prevention, BGCBC
Natasha Jones	Tai Calon
Louise Dunn, Rebecca Bevan	Travellers, BGCBC

Review

Please note the Terms of Reference outlined in this paper will be reviewed regularly to ensure they meet with the role and function of the NEET practitioner forum Group.

Administration and Review

An exception report will be made to the aspirations group on a 3 monthly basis and to any other relevant groups as deemed appropriate.