Gwent Supporting People
Regional Collaborative Committee Meeting (Quarterly)

9:30 am – 12:30 pm, Thursday 6 July 2017

Committee Room 2/3 Civic Centre, Glantorfaen Road,
Pontypool, NP4 6YB

ATTENDEES RCC Members	**Representing**		**ATTENDEES Supporting Officers**	
Alyson Hoskins	Blaenau Gwent CBC		Angela Lee,	RDC (Minutes)
Chris Humphrey	Newport CC		Chris Robinson	Monmouthshire
Elke Winton	Torfaen CBC		Donna Lemin	Welsh Government
Emma Hammonds	Support Providers		Michelle church	Blaenau Gwent
Neil Taylor	Office of Police Crime Commissioner		Nigel Stannard	Newport
Nicola Needle	Monmouthshire CC		Rachael Lewis	Torfaen
Paul Cockeram	Regional Partnership Board			
Sam Lewis	Support Providers			
Shelly Jones	Caerphilly CCBC			
APOLOGIES				
Ceri Meloy	Tai Pawb		Hugh Irwin	Landlords
Beverley Davies	Health		Kath Deakin	Support Providers
Chris Edmunds	Health		Julia Osmond	Public Health
Darren Daniel	CRC		Richard Sheahan	Landlords
Dave Congreve	Tackling Poverty		Viv Daye	Caerphilly CBC
OBSERVER: Mark Johnson, Gwent Police, Temporary Detective Chief Inspector				

	Item/Discussion	Action
1.	**Welcome, introductions and apologies** AH welcomed everyone to the Gwent Regional Collaborative Committee meeting. Apologies were received as noted above. **Declaration of Interests:** No interests were declared	
2.	**Presentation: Gwent Pathways, Regional Prolific Offender Scheme. Chris Partridge: *Area Manager, Gwalia*** Apologies were received from CP **Action: Arrange for CP to deliver the presentation at the next RCC meeting**	A
3.	**Housekeeping** **Minutes / Actions arising from the previous meeting (28/04/2017):** The minutes from the previous meeting were agreed. **Update of** **B4:** Outstanding • Ensure that RCC rep is co-opted to the APB when membership is reviewed *to be followed up with the APB Co-ordinator* • Contact YOS colleagues to discuss co-opted membership: *SJ has details of colleague who may be suitable representative* • National Probation Service to be contacted to discuss representation: *DD to advise suitable colleagues to contact* • Invite Karl / Alan Thomas to October or January RCC to discuss Welfare Reforms and implementation of Rent Smart Wales: Minutes from the Gwent Welfare Reform Partnership to be circulated to the RCC Supported Accommodation Review Steering Group: EW is the WLGA representative at this meeting; x2 Cymorth Engagement events have been arranged for the end of July. Paul Webb is attending the Homelessness Network and SPIN. **C8:** completed **D10:** On agenda **E10:** Completed: AL and MC recently attended the MH and LD Partnership Board to present the report and this was well received by the board **F10:** Progress started **G11:** Completed **Membership updates:** ➢ **New Members** o Beverley Davies will be attending the RCC as an additional Co-opted ABUHB Health Representative. o Helena Hunt has advised that she will be stepping down from the Committee; thanks were acknowledged to Helena for her contribution to the Gwent RCC.	B

	➢ **Membership changes** o Ceri Meloy will be replacing Alicja Zalesinska as the Tai Pawb representative. ➢ **Observer** o Mark Johnson was welcomed to observe the meeting on behalf of Gwent Police ➢ **Vacant Positions** o There are currently x2 vacant positions for Support Provider and Landlord Deputy ➢ **MOU April 2017** o The Committee were advised that some members still need to complete the DoI as part of the 2017 MOU. **Actions:** • **Re-circulate MOU to members who have not yet completed it** • **WG to arrange for national signatories to sign the MOU and circulate copy to the RCCs**	C D
4.	**Financial Position against the budget** ➢ First Quarter outturn April 2017 – June 2017: *to be submitted by 14th July 2017 to note in minutes* The Committee were advised for the minutes that LAs will be submitting their local outturns information to WG by 14th July	
5.	**Welsh Government update** WG Bulletin July 2017 was circulated to members prior to today's meeting. Domestic Abuse funding was discussed as within the bulletin pooled budgets are being considered between LA and voluntary sector monies; currently there is a National Sustainable Funding group that is looking at this. No advice given yet as to how SP funding fits into any potential future funding model. Pooled budgets and regionalisation of SP teams were discussed and it was agreed that direction around this area would come from the PSBs in the future. One PSB is being considered for Gwent. It was agreed that it is very difficult to deliver against regional collaboration and local delivery with current lack of clarity about the direction of travel. SAIL data linkage work: linking SP admin data with other data such as Health. WG want to promote the importance of this piece of work. MC attends the research and evaluation group. LAs are currently in the process of submitting data to Rhodri Johnson, the Data Analyst; funding is agreed for the project to run until 2020. Current considerations include looking at housing options data to look at how SP prevents homelessness. RJ will attend a future meeting once project is more developed. The committee discussed the wide range of data sources that are currently being collected and potential opportunities to share data anonymously and the implications in doing so. The committee were advised that for the SAIL work Health data was the priority; with housing options data likely to be considered next and other areas such as criminal justice and social care information coming after. There is specific work going on in Monmouthshire to look at data linkage and the placed based work with the voluntary sector. Data and information is also being gathered through health and information and data gathered from the Gwent Mental Health Alliance contract is due to be analysed and any reports etc will be shared with the RCC. The Committee suggested that a national group looking at all the data information that is being gathered would be useful. **Actions: WG to consider the benefits of bringing together a national group of interested representatives to consider the wide**	E

	range of data sources being collated. **<u>SPPG Guidance and Outcomes Consultation</u>** The current consultation was discussed. It was agreed that it would be useful to view any local responses and any from the RPF and these should be collated and circulated to the Committee. It was also agreed that Members in particular should consider sections of the SPPG Guidance relating to roles and responsibilities of RCC Member and the RCC **Actions:** **Re circulate the SPPG Guidance and Outcomes consultation to members** **Collate any local and RPF responses and forward these to the Committee to consider** **Submit a collated Gwent RCC response from RCC members by August 4th 2017**	 F G H
6.	**RCC Development Day** A date of September 12th for the development day has been circulated to members. Half day or full day to be agreed. **Action: It was agreed that AH, AL and MC would meet to consider the development session and update diaries if it was felt that a full day was required**	 I
7.	**Annual Review:** *additional questions 2017-2018* The Annual Review report was submitted to WG on June 30th. The additional questions that RCCs will be asked to report on were circulated for consideration. Comments received have been forwarded to WG for consideration. The Committee considered the responses received to the additional questions to report against for 2017-2018. *Influencing the capture of data to evidence the effects of Supporting People in the Prevention of Homeless:* • Some concerns were raised about this question and of how SP would consider this. • Would direction from national groups looking at this area provide guidance to RCCs and local SP teams? MC advised that she sits on the Homeless Strategies Working Group and could provide updates to the Committee from this meeting. • A Regional Gwent Homelessness Strategy is currently being developed. • Will additional information be collected through the SP Outcomes Framework? • Should the RCC establish a task and finish group to look at this in more detail • How we evidence how SP is contributing to the homelessness agenda for those who don't access homelessness services / others on floating support are prevented from needing support from housing options. **Actions:**	

	It was agreed that an update from the Homeless Strategies Working Group and the development of the Regional Homelessness Strategy should be provided to the October RCC meeting. **It was agreed that "how SP links to homelessness data" should be discussed at the RCC Development day.**	J K
8.	**VAWDASV Strategic Board meeting:** *verbal update* • Since the evaluation last year the focus has been on reviewing governance arrangements and moving to a Partnership Board. • First formal Partnership Board meeting held on June 7th • National Strategy was passed in Nov 2016 and a number of task and finish groups are established to take forward the work. Gwent is represented on some of these groups. • Still some work to finalise the regional strategy and feedback has been provided by the SP teams. The regional DA team will be finalising the document hopefully in advance of the July meeting. • Concern of services that are being lost (not SP but from other funding streams • Several sub groups are being established to take forward the work from the regional strategy and from the Boards action plan • Change of membership as Rhian Bowen-Davies has advised she will be standing down as Chair. IDVA shortfall funding of £50k for the regional co-ordinator from Safer Gwent is coming to the end of its first year; an end of year report is due to be submitted to Safer Gwent requesting consideration for continued funding. Long term funding is an issue; the Committee were advised that SP had been approached to fund the shortfall; there had been concerns though that IDVA tasks were beyond the scope of HRS activity.	
9.	**LA updates***: verbal update* **Blaenau Gwent:** • Currently looking to procure the SP model of the Civica IT system with housing colleagues. • Have been piloting the Family Intervention Project (FIP) since April and this has been at full capacity since going live. • Homelessness Hostel: there have been voids in the family area. YP are a strategic priority along with developing a range of services for this client group. Using two flats as shared accommodation within the homelessness hostel has been agreed with support. It is anticipated that the flats will be used by young people who have fallen out with family and mediation support will be provided in these instances. The use of flat share will also promote houses share and be used as an extension to the current YP project; whilst also utilising existing resources to meet demands. **Caerphilly:** • Are also looking at the Civica IT system and how this can be procured because of links with homelessness. • Shared housing for under 35's who are working and housing first models being considered to ease pressures. • Remodelling of LA Older Persons services underway. • Commenced LD individual assessment process. • Piloting out of emergency hrs floating support with 24hr provision.	

Monmouthshire:

- Extra resources to manage the SP budget has been agreed
- Place based pilots are delivering excellent outcomes / these will shortly be reviewed and this is likely to affect future commissioning plans
- YP Accommodation support officer commissioned, the post is jointly funded with YP services and will be based in housing options
- Client management systems, all other Gwent LAs are likely to be using this in the future. MCC also intend to meet and review Civica.

Newport:

- Current referrals are very high, people with more debt, more complex needs and more MH vulnerabilities are being assessed
- Ty'r Eirlys project is going really well, there are more activities on offer and people using the project have given good feedback to staff. Floating support is provided to those who need it and care staff provide 20 hrs a week to the project. A video has been developed
- Advertised recently for a Financial Inclusion Worker
- Currently working closely with the housing needs unit and both sit on Newport's Rough Sleepers Group. The group are considering the following areas: increasing numbers of rough sleepers and concerns that the number of couples and single women is also on the rise. Accommodating couples in supported housing accommodation. Issue of begging outside supermarkets
- A meeting has been arranged with homelessness colleagues to look at specific funding for night shelters.

The committee discussed rough sleeping and agreed that the numbers were increasing across Gwent LAs. Caerphilly are into the second year of piloting a yr 2 floating support service, the service is very busy. Numbers are also increasing in Torfaen. Projects continue to increase the number of facilities available to rough sleepers including provision such as lockers, washing machines, showers etc.
The impact that opening of night shelters has on the local supported housing population was also discussed. With people leaving Supported Housing to access the free beds through the night shelters which can lead to voids in supported housing schemes

Newport's cluttering and hoarding report: the report was circulated to RCC members with the agenda for the meeting, it is an emerging issue across a lot of departments including floating support services, social care teams. The report differentiates the differences between hoarding and collecting. The SP team are currently considering if there is enough evidence to commission an SP funded support worker post. There is a need to link closely with health and mental health services and the team are working with health colleagues including Chris O'Connor. Multi agency working to support people experiencing these issues is also being considered.

- RSL and Gwent Mental Health Consortium link is essential for this work.
- Getting in early so placed based really works
- The report needs to be presented to the Health and Housing Partnership Board, there is potential for regional project ICF funding for this project.
- Cycle of hoarding and cluttering can lead to homelessness

	Torfaen: • Currently looking at Gateway provision and trying to create one point of access • Also looking at Civica • Pilot with Families First is going well • First contact service also going well with Mental Health • Working with TP programme to analyse information – update to be provided to the next meeting **Health representation at local planning groups** • To pick up outside of the meeting lack of representation at local SPPG **Actions:** • **Circulate Ty'r Eirlys video and upload to the SU Engagement Website** • **Add rough sleeping to the RCC Development day agenda** • **Finalise the Cluttering and Hoarding report and circulate final copy to RCC.** • **Cluttering and Hoarding Report to be forwarded to the Health and Housing Strategic Board and the Health and Housing work group so that they can consider this at their August meeting.**	L M N O
10.	**Provider Update:** • RPF planning meeting being held this afternoon. The RPF is likely to be moved due to the Supported Accommodation Review event being organised on July 20th • Local SPPG Provider reps to be invited to the RPFs providing a formalised reporting route between local SPPGs and the RPF. **Landlord update:** No update available for this meeting	
11.	**Tackling Poverty updates Torfaen and Newport:** *verbal update* A Tackling Poverty report is now available from Newport. Findings include acknowledgement that the tackling poverty programmes are distinct from each other. **Action: Once finalised share the Newport Tackling Poverty report**	P
12.	**RDC progress:** *verbal update* **Service User Engagement Planning Day & Website Launch** *Gwent Supporting People Service User Engagement Website Development Evaluation Report: June 2017* Those who attended the event and feedback from other stakeholders has been really positive. Thanks were acknowledged to those involved in planning the session. **Stakeholder Needs Planning Day** *Verbal update*	

	The event was very well attended again. This is third year that a regional planning event has been held and information from the day is still being collated. In the region of 150 stakeholders attended to give their views and enjoy the opportunity to network with colleagues. The format followed was similar to previous years and information from the event will feed into the strategic planning frameworks. **Substance Misuse** *Verbal update* • As part of the Substance Misuse plan there is an action for `WG and Regional Collaborative Committees (RCCs) to review the training provision available to the housing workforce and the skills, knowledge and competencies required to help people with substance misuse'. o Providers have been asked about their training provision and it was discussed at the last RPF. • North Wales have developed a questionnaire and intend to ask their providers about training provision via this format. • We have transferred the questionnaire to SNAP to make analysis easier and it has been agreed through WG that it seems sensible to run the same questionnaire across the RCC regions. **Actions: Agenda Substance Misuse questionnaire for SPROG and discuss with providers at the RPF**	Q
13.	**Any other business** ➢ SPPG Guidance and Outcomes Consultation: *RCC feedback to be collated at the meeting* Update provided under agenda item 5 ➢ Finance and SPPG allocation paper: feedback provided via MC who is chair of the group	
	Date/time of forthcoming meetings:*19th October 2017, RCC 9.30am* **Committee Room 2/3, Civic Centre, Glantorfaen Road,** **Pontypool, NP4 6YB**	

Gwent RCC: Meeting Actions

9:30 am – 13:00 pm, April 28th 2017

ACTION	AGENDA ITEM NO	ACTION	COMPLETED BY
A	3	Gwent Pathways presentation to be re-arranged for October RCC meeting	AL
B	3	**Outstanding Actions:** • Ensure that RCC rep is co-opted to the APB when membership is reviewed *to be followed up with the APB Co-ordinator* • Contact YOS colleagues to discuss co-opted membership: *SJ has details of colleague who may be suitable representative* • National Probation Service to be contacted to discuss representation: *DD to advise suitable colleagues to contact* • Invite Karl / Alan Thomas to October or January RCC to discuss Welfare Reforms and implementation of Rent Smart Wales:	AL AH DD
C	3	Re-circulate MOU to members who have not yet completed it	AL
D	3	WG to arrange for national signatories to sign the MOU and circulate copy to the RCCs	DL
E	5	WG to consider the benefits of bringing together a national group of interested representatives to consider the wide range of data sources being collated.	DL
F	5	Re circulate the SPPG Guidance and Outcomes consultation to members	AL
G	5	Collate any local and RPF responses and forward these to the Committee to consider	AL
H	5	Submit a collated Gwent RCC response from RCC members by August 4th 2017	AL
I	6	It was agreed that AH, AL and MC would meet to consider the development session and update diaries if it was felt that a full day was required	AL/MC/AH
J	7	It was agreed that an update from the Homeless Strategies Working Group and the development of the Regional Homelessness Strategy should be provided to the October RCC meeting.	MC/EW
K	7	It was agreed that “how SP links to homelessness data” should be discussed at the RCC Development day.	AL
L	9	Circulate Ty’r Eirlys video and upload to the SU Engagement Website	NS
M	9	Add rough sleeping to the RCC Development day agenda	AL
N	9	Finalise the Cluttering and Hoarding report and circulate final copy to RCC.	NS
O	9	Cluttering and Hoarding Report to be forwarded to the Health and Housing Strategic Board and the Health and Housing work group so that they can consider this at their August meeting.	AL/AH
P	11	Once finalised share the Newport Tackling Poverty report	NS

Q	12	Agenda Substance Misuse questionnaire for SPROG and discuss with providers at the RPF	AL