

# Your new Commercial Waste and Recycling Collections service

**Guidance and information**



# Welcome to your new Commercial Waste and Recycling Collections service

In line with Welsh Government environmental legislation, all commercial waste in Wales must be separated by businesses and presented to be collected in a similar way to household recycling collections.

## How should I present my waste and recycling?

You must sort your waste and recycling into five separate containers, one for each of the following 'waste and recycling streams':

- » Paper & Cardboard
- » Plastic & Metal
- » Glass
- » Food Waste
- » Non-recyclable waste

Based on the amount of waste and recycling you produce we will provide you with:

### Mixed Paper & Cardboard



A black plastic or silver metal wheeled bin, black crate or white reusable sack for your **Mixed Paper & Cardboard** recycling.

### Mixed Plastic Containers & Metal Cans



A black plastic wheeled bin, black crate or blue reusable sack for your **Mixed Plastic Containers & Metal Cans**.

## Mixed Glass



A black plastic wheeled bin for your **Mixed Glass recycling**.

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## Food Waste



A brown plastic wheeled bin or green caddy for your **Food Waste recycling**.

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## Non-recyclable waste



A black plastic or silver metal wheeled bin for your remaining **non-recyclable waste**, also known as “refuse” or “residual” waste.

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All bins, caddies, crates and sacks will have stickers on them making it clear what ‘waste or recycling stream’ each one is for.

We will only collect waste and recycling put out in the containers listed here.

If you would like extra or fewer containers, or you need a one-off additional collection, please contact us.

# Getting your waste and recycling right

## Please do not:

- ✗ use any non-Council-issued containers
- ✗ use any single-use blue or white plastic sacks that you may still have from a previous Council-managed waste and recycling collections service
- ✗ place items on top of, or next to, your containers, unless we have agreed this with you
- ✗ place items inside plastic bags before putting them inside your recycling containers. Please place items loosely, apart from:
  - when putting out shredded paper to be recycled, which you must put into a clear plastic bag before placing it inside your container for Mixed Paper & Cardboard recycling, or
  - when putting out food waste, which you may put inside any type of plastic bag
- ✗ mix your waste and recycling in any way other than the five 'waste and recycling streams' listed above. Our recycling collections vehicles have corresponding 'collection pods' and we will not collect your waste and recycling if you've contaminated it through incorrect mixing.

## Please remember to:

- ✓ close the lids on all your containers
- ✓ place your containers out for collection before 8am on your collection day
- ✓ collect your containers from your waste and recycling collection point once they've been emptied

We may collect your waste and recycling on different days throughout the week. To find out your collection dates for each waste and recycling stream, contact us.

# What goes where?

## Mixed Paper & Cardboard



Flatten cardboard boxes

### Yes please

- ✓ Paper (clean paper only, printed or unprinted)
- ✓ Shredded paper, such as receipts and bills (put into a clear plastic bag before placing it inside this container)
- ✓ Paperback books
- ✓ Newspapers
- ✓ Magazines
- ✓ Catalogues
- ✓ Envelopes (with or without windows)
- ✓ Cardboard packaging
- ✓ Egg cartons

### No thanks

- ✗ Food, oil, grease or paint-contaminated paper or cardboard
- ✗ Telephone directories
- ✗ Hardback books
- ✗ Wallpaper
- ✗ Gift wrapping paper
- ✗ Tissues, kitchen roll and paper towels
- ✗ Scratch cards
- ✗ Waxed cardboard cartons, often used for fruit juice, milk and soup, such as Tetra Pak

# Mixed Plastic Containers & Metal Cans



Place black and brown plastics in your container for non-recyclable waste

Empty, rinse and safely squash plastic or can items

Empty aerosols only

Clean foil only

## Yes please

- ✓ Plastic cleaning product bottles, such as bleach bottles and trigger sprays
- ✓ Plastic drinks bottles, such as milk, soft drink and water bottles
- ✓ Plastic food containers, such as butter/margarine tubs, yoghurt pots, fruit punnets and cake trays
- ✓ Food tins and drink cans (both aluminium and steel)
- ✓ Empty aerosols (excluding those used for paint or harmful chemicals)
- ✓ Clean foil and foil cartons
- ✓ Waxed cardboard cartons, often used for fruit juice, milk and soup, such as Tetra Pak

## No thanks

- ✗ Black or brown plastic items
- ✗ Plastic bags, such as carrier bags, bread bags and frozen food bags
- ✗ Plastic multipack packaging, like those used for crisps and soft drinks
- ✗ Plastic film, such as cling film, food tray film and pallet wrap
- ✗ Biscuit packets, sweet wrappers, and chocolate bags or pouches
- ✗ Crisp packets
- ✗ Paper-backed foil
- ✗ Pouches used for baby food, juice drinks and microwaveable rice
- ✗ Plastic parcel bags
- ✗ Bubble wrap
- ✗ Polystyrene
- ✗ Hard plastics, such as coat hangers and plant pots
- ✗ Aerosols or tins used for paint or harmful chemicals
- ✗ Gas canisters or lighters

## Mixed Glass



Remove any plastic or metal lids, and place these with your Mixed Plastic Containers & Metal Cans recycling

Empty and rinse glass items

### Yes please

- ✓ Glass bottles (all colours)
- ✓ Glass jars (all colours)

### No thanks

- ✗ Sheet glass, such as windowpanes
- ✗ Mirrors
- ✗ Light bulbs
- ✗ Ceramics or china, such as crockery
- ✗ Pyrex

## Food Waste



### Yes please

- ✓ Fruit and vegetables, including cores and peelings
- ✓ Meat and fish, including bones and shells
- ✓ Tea bags and coffee grounds
- ✓ Egg shells
- ✓ Leftovers or 'gone-off' food

### No thanks

- ✗ Food packaging
- ✗ Liquids, such as gravy or milk
- ✗ Oils or fats
- ✗ Animal or human faeces

# Non-recyclable waste

(also known as “refuse” or “residual” waste)



## Yes please

- ✓ Black or brown plastic items
- ✓ Plastic bags, such as carrier bags, bread bags and frozen food bags
- ✓ Plastic multipack packaging, like those used for crisps and soft drinks
- ✓ Plastic film, such as cling film, food tray film and pallet wrap
- ✓ Biscuit packets, sweet wrappers, and chocolate bags or pouches
- ✓ Crisp packets
- ✓ Paper-backed foil
- ✓ Pouches used for baby food, juice drinks and microwaveable rice
- ✓ Takeaway pizza boxes and chip shop wrapping
- ✓ Single-use takeaway coffee and soft drink cups
- ✓ Tissues, kitchen roll and paper towels
- ✓ Plastic parcel bags used for deliveries
- ✓ Bubble wrap
- ✓ Polystyrene
- ✓ Hard plastics, such as coat hangers and plant pots
- ✓ Empty gas lighters
- ✓ Fire ash (cold ash only)

## No thanks

- ✗ Batteries\*
- ✗ Gas canisters\*
- ✗ Oils or fats\*
- ✗ Aerosols or tins used for paint or harmful chemicals\*
- ✗ Hazardous or clinical waste\*
- ✗ Any items noted in the 'Yes please' lists on pages five to seven

\* **Please arrange for a specialist waste company to dispose of these**

For more information about what you can and can't recycle, please contact us.

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