

List of processing activities for registrars, superintendent registrars and registration authorities

1. Collection of data

| DATA PROVIDER | PURPOSE | INFORMATION | PERSONAL INFORMATION | STATUTORY BASIS | LAWFUL BASIS (under Article 6 GDPR) |
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| *Qualified informant | Birth registration (including still birth) | Registration district and sub district of birth Entry number, date and place of birth Name and surname Sex Name, surname and occupation of father (if recorded) Name, surname and occupation of mother Usual address Name, surname and usual address of the informant (if not the mother or father) Date of registration Name of registrar | Yes | S1 Births and Deaths Registration Act 1953 Regulation 7 Registration of Births and Deaths Regulations 1987 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| *Qualified informant | Birth registration | Age of mother Age of father or parent (if registered) No. of previous children Date of marriage or civil partnership of parents (if appropriate) Whether the mother had any marriage or civil partnership before that date | Yes, as linked to the birth registration | S1 Population Statistics Act 1938 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| *Qualified informant | Birth registration | Industry of employment and employment status | Yes, as linked to the birth registration | No provision | 6 (e) public task The right to have personal data erased does not apply |
| *Qualified informant | Death registration | Registration district and sub district of death Entry number, date and place of death Name, surname, maiden name (if applicable) Sex Occupation and usual address of the deceased Date and place of birth of the deceased Name, surname and usual address of the informant Cause of death Date of registration Name of the registrar | Yes, in relation to informant's details | S15 Births and Deaths Registration Act 1953 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| *Qualified informant | Death registration | Condition of deceased (i.e. single, married etc) Age of surviving spouse or civil partner (if any) | Yes, as linked to death registration which contains the informant's details | S1 Population Statistics Act 1938 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data |

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| | | | | | erased do not apply |
| *Qualified informant | Death registration | Length of stay in a communal establishment Industry of employment and employment status of the deceased | Yes, as linked to death registration which contains the informant's details | No provision | 6 (e) public task The right to have personal data erased does not apply |
| *Qualified informant | Medical certificate of cause of death | Interval between onset of disease and death Place of death and if in a hospital, the name of the consultant Date last seen alive Whether seen or not seen after death Whether referred to the coroner and by whom Whether additional medical details sought | Yes | S22 Births and Deaths Registration Act 1953 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Party to a marriage | Marriage notice | Name and surname Date of birth Sex Condition Occupation Address Period of residence Place of marriage Nationality | Yes | S27 Marriage Act 1949 Regulation 4 Registration of Marriage Regulations 2015 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Party to a marriage | Marriage registration | District of marriage Place of marriage Entry number Date of marriage Name and surname of parties to the marriage Age, condition, rank or profession Residence at the time of the marriage Name, surname and rank or profession of each party's father Signatures of both parties and their witnesses Name of the person(s) who conducted, and registered the marriage | Yes | S53 Marriage Act 1949 Regulation 12 Registration of Marriage Regulations 2015 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Party to a civil partnership | Civil partnership notice | Name and surname Date of birth Sex Condition Occupation Address Period of residence Place of formation of civil partnership Nationality | Yes | S8 Civil Partnership Act 2004 Regulation 3 Civil Partnership (Registration Provisions) Regulations 2005 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Party to a civil partnership | Civil partnership register | Registration Authority where the civil partnership was registered Date and place of civil partnership registration Name and surname of civil | Yes | S2 Civil Partnership Act 2004 Regulation 11 Civil Partnership (Registration Provisions) Regulations 2005 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |

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| | | partners Date of birth, sex, condition and occupation of the civil partners Residence at the time of the civil partnership registration Father's name, surname and occupation of each civil partner Mother's name, surname and occupation of each civil partner Signatures of civil partners Name and surname of witnesses Signature of civil partnership registrar | | | |
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2. Sharing of registration information

| Civil Registration services | | | | | |
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| RECIPIENT | PURPOSE | INFORMATION | PERSONAL INFORMATION | STATUTORY PROVISION | LAWFUL BASIS (Under Article 6 GDPR) |
| Applicant for a certificate | To obtain a certified copy of a birth, death, marriage or civil partnership entry | Where the applicant can identify the relevant entry and pay the fee, all the information contained in a birth, death or marriage entry; name, surname and date of birth for a short certificate; full details from a civil partnership entry where the applicant can provide the address of the civil partners; all information excluding address of the civil partners where the applicant cannot provide it. | Yes | S31 and S33 Births and Deaths Registration Act 1953 S64 Marriage Act Regulation 15 Civil partnership (Registration provisions) Regulations 2005 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Superintendent registrar | To certify registration records | Quarterly returns of births (including still- births) and death registrations from registrars | Yes | S26 Births and Deaths Registration Act 1953 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| | To certify registration records | Quarterly returns of marriage registrations from everyone required to register marriages | Yes | S57 Marriage Act 1949 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Registrar General | To compile and maintain a central record of registration events | Certified copies of birth (including still births) and death registrations from superintendent registrars | Yes | 27 Births and Deaths Registration Act 1953 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| | To support UK Statistics Authority requirement to produce statistical information | Birth, still-birth and death confidential particulars to be collected by the RG | Yes | S2 Population (Statistics) Act 1938 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| | To support UK | Birth, still-birth and death | Yes | No provision | 6 (e) public task |

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| | Statistics Authority requirement to produce statistical information | voluntary particulars | | | The right to have personal data erased does not apply |
| | To support UK Statistics Authority requirement to produce statistical information | Medical Certificate of Cause of Death additional information | Yes | Regulation 11 The Registration of Births Deaths and Marriages Regulations 1968 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| | To compile and maintain a central record of registration events | Certified copies of marriage registrations from superintendent registrars | Yes | S58 Marriage Act 1949 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| | To report an offence or suspicion of an offence | Forged documents | Yes | Regulation 72(1)(b) of the Registration of Births and Deaths Regulations 1987 (births and deaths) Regulation 23(1) of the Registration of Marriage Regulations 2015 (marriages) Regulation 18 of the Civil Partnership (Registration Provisions) Regulations 2005 (civil partnerships) | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| | Crime fighting purposes | Suspicious applications for birth certificates, benefit fraud, fraudulent documents etc. | Yes | Schedule 6 Immigration Act 2014 | 6 (e) public task The right to have personal data erased does not apply |
| Other Government Departments | | | | | |
| Department for Work and Pensions | In relation to its functions under the Contribution and Benefits Act and the Social Security Administration Act 1992 | Death registration extracts via Tell Us Once Via BD8 form | No No | S125 Social Security Administration Act 1992 The Social Security (Notification of Deaths) Regulations 2012 Provision under review | Not applicable as not personal information Not applicable as not personal information |
| | To support the Tell us Once birth service | Birth information from registrations and declarations | Yes | S19A Registration Service Act 1953 | 6 (e) public task The right to have personal data erased does not apply |
| Department of Health and Social Care | To assist the delivery of those functions exercisable by the organisation in relation to the health service | Death registrations due to vaccination (form 111) | Yes, as contain informant's details | Provision under review | 6 (e) public task The right to have personal data erased does not apply |
| Home Office (United Kingdom Visas and Immigration/Im | HO Immigration enforcement action | Information held by the registration officer in relation to sham marriages | Yes | S24 Immigration and Asylum Act 1999 The Reporting of Suspicious Marriages and Registration of | 6 (c) legal obligation The rights to object to processing of personal data or |

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| migration and Enforcement) | | | | Marriages (Miscellaneous Amendments) Regulations | have personal data erased do not apply |
| | HO Immigration enforcement action | Information held by the registration officer (S24A Sham CP) | Yes | S24A Immigration and Asylum Act 1999 The Reporting of Suspicious Civil Partnerships Regulations 2005 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| | HO Immigration enforcement action | Information held by the registration officer (where registration officer suspects immigration offences e.g. overstayers, working illegally) | Yes | Schedule 6 Immigration Act 2014 | 6 (e) public task The right to have personal data erased does not apply |
| | HO Immigration enforcement action | Information held by the registration officer where request received | Yes | Schedule 6 Immigration Act 2014 | 6 (e) public task The right to have personal data erased does not apply |
| | HO Immigration enforcement action (Secretary of State) | Supply nationality documents where it is suspected that an individual may be liable to removal from the United Kingdom and the document may facilitate the removal. | Yes | Section 20A Immigration and Asylum Act 1999 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Local Authorities | | | | | |
| Education department | For those education functions the LA is required to deliver | Birth and Death registrations | Yes | S564(3) Education Act 1996 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Council Tax Billing Authorities | For those functions set out in part 1 of the Government Finance Act 1992 | Name and surname, date of death and usual address of deaths of over 18s | No | Para 13 Sch 2 Local Government Finance Act 1992 Reg 5 Council Tax (Administration and Enforcement) Regulations 1992 | Not applicable as not personal data |
| Electoral Registration Officers | To maintain an accurate list of those entitled to be registered on the electoral register and qualifying addresses | Inspection, with authorisation to make copies, of records kept (in whatever form). Relates to marriages and deaths. | Yes | S53(3) Representation of the People Act 1983 Reg 35 Representation of the People (England and Wales) Regulations 2001 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Local Safeguarding Children Board | Functions as set out in s1(1) of the Children and Young Person Act 2008 | Death registrations of under 18s | Yes, as contain informant's details | S31 Children and Young Persons Act 2008 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Fraud department | Crime fighting purposes | Offences relating to council tax benefit or housing benefit | Yes | Schedule 6 Immigration Act 2014 | 6 (e) public task The right to have personal data erased does not apply |
| Safeguarding Team | Child and adult protection | Suspected maltreatment of an adult or child | Yes | Schedule 6 Immigration Act 2014 | 6 (e) public task The right to have personal data erased does not apply |
| Others | | | | | |

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| Coroner | Investigations | Deaths falling into those categories set out in regulation 41 of Registration of Births and Deaths regulations 1987 | Yes, as contain informant's details | Births and Deaths Registration Act 1953 Regulation 41 Registration of Births and Deaths Regulations 1987 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| National Health Service Commissioning Board, Clinical Commissioning Groups, local authorities (England) | To assist the delivery of those functions exercisable by the organisation in relation to the health service | Birth (including still birth) and Death registrations | Yes | S269(2) National Health Service Act 2006 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| National Health Service Local Health Boards (Wales) | To assist the Local Health Boards in the performance of their functions in relation to the health service | Birth and Death registrations | Yes | S200(2) National Health Service (Wales) Act 2006 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Public pension payers | To assist government departments in the administration of pensions | Death registrations of public service pensioners (form 111) | Yes, as contain informant details | Provision under review | 6 (e) public task The right to have personal data erased does not apply |
| General Pharmaceutical Council | Removal of names from the register | Death notifications (form 111) of registered pharmacists and registered pharmacy technicians | Yes, as contain informant's details | Pharmacy Order 2010 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| Law Society | Removal of names from the register | Death certificates of solicitors | Yes, as contain informant's details | Provision under review | 6 (e) public task The right to have personal data erased does not apply |
| General Optical Council | Removal of names from the register | Death certificates of opticians | Yes, as contain informant's details | S10(2) Opticians Act 1989 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| District Medical Officer (England). Chief Administrative Medical Officer (Wales) | Removal of names from the register | Death certificates of midwives | Yes, as contain informant's details | Provision under review | 6 (e) public task The right to have personal data erased does not apply |
| General Medical Council | Removal of names from the register | Death registrations of registered medical practitioners (form 111) | Yes, as contain informant's details | S30(6) Medical Act 1983 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |
| General Dental Council | Removal of names from the register | Death registrations of dentists (form 111) | Yes, as contain informant's details | S23(1) Dentists Act 1984 | 6 (c) legal obligation The rights to object to processing of personal data or |

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| | | | | | have personal data erased do not apply |
| Royal College of Veterinary Surgeons | Removal of names from the register | Death registrations of veterinary surgeons (form 111) | Yes, as contain informant's details | S13(1) Veterinary Surgeons Act 1966 | 6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply |

*A qualified informant is a person permitted in law to register a birth, death or still-birth