

## **SCHEDULE OF MEMBER REMUNERATION 2015-16**

Blaenau Gwent County Borough Council, in compliance with Part 8 (sections 141 to 160) and schedules 2 and 3 of the Local Government (Wales) Measure 2011 and the Independent Remuneration Panel for Wales (IRPW) regulations, is required to produce annually a schedule of payments it intends to make to its members and co-opted members.

This schedule may be cited as the Blaenau Gwent County Borough Council Schedule of Member Remuneration and shall have effect for the financial year 2015/16.

### **Basic Salary**

The basic annual salary shall be £13,300.

### **Senior Salary (inclusive of Basic Salary)**

- (a) For 2015/16 a Senior Salary shall be paid to those Councillors who hold special responsibilities in relation to the authority that are specified in Annex 1 to this schedule. The number of Senior Salaries shall not exceed 15 plus the Mayor and Deputy Mayor.
- (b) The amount of each such salary shall be the amount specified in Annex 1.

### **Co-opted Member Payments**

A daily fee (with a provision for half day payments) is payable to Co-opted Members with voting rights.

The fees for 2015/16 are as follows:-

Co-Opted Chair, Standards Committee	£256 daily fee
Co-Opted Chair, Audit Committee	(£128 for ½ day)
Co-opted, Ordinary Member	£198 daily fee
	(£99 for ½ day)

For payment purposes a half day meeting is defined as up to 4 hours with a full day being over 4 hours.

Payments are for meeting time only and include time spent on preparation and travelling, the fees are capped at a maximum of the equivalent of 10 days per year for each committee to which an individual may be co-opted.

### **Care Allowance**

Members and co-opted Members (with voting rights) will be entitled to receive a Care Allowance in respect of expenses for arranging the care of children or dependents as are necessarily incurred in the carrying out of the Councillors duties.

The allowance is a contribution towards the cost of care rather than a reimbursement of actual costs and is currently subject to a maximum of £403 per month (reimbursement shall only be made on production of receipts from the carer).

### **Travel and Subsistence Allowances**

All Members may claim reimbursement of expenses for Travel and Subsistence necessarily incurred whilst undertaking official business for the Council. Annex 2 provides details of relevant Official Business.

Travel and Subsistence claims should be submitted within two months of the date of claim and will only be reimbursed upon production of receipts showing the actual expense incurred, with the exception of mileage claims where specific rates apply.

Additionally reimbursement of subsistence will be subject to specified limits and paid only when a member is required to travel beyond county boundaries.

Annex 3 details current mileage rates and maximum rates for subsistence.

### **Pensions**

All Members are entitled to join the Local Government Pension Scheme (LGPS). Both the Basic and Senior Salary are pensionable.

### **Forgoing salaries, allowances or fees**

Any Member may, by notice in writing given to the Chief Finance Officer, elect to forgo any part of their entitlement to a salary, allowance or fee.

### **Part –Year Entitlements**

Entitlements to salary, allowance or fees will be adjusted on a daily basis where:

- (a) An individual becomes, or ceases to be, a Member or Co-opted Member or where their special responsibilities change,
- (b) An individual is suspended or partially suspended from that member's / co-opted member's duties or responsibilities,
- (c) If this Schedule is amended so that individual salaries, allowances or fees change
- (d) There will be occasions where it may not be appropriate to make the full payment on the 15<sup>th</sup> of the month. This will normally happen during May because special responsibilities may be reallocated at the Annual Meeting.

Where changes result in an overpayment, arrangements will be made to recover the amount concerned and conversely where changes result in a back dated payment being required this will be processed within the next available pay period.

### **Payments**

Payments shall usually be made on the 15<sup>th</sup> day of each month.

### **Basic, Senior & Civic Salaries**

Payments shall usually be made in instalments of one twelfth of the amount specified in this schedule.

The payments will be made automatically and there is no requirement for a Member to submit a claim.

Where a payment of one twelfth of the amount would result in the Member receiving more than the amount to which he or she is entitled, the payment shall be restricted to such amount as will ensure that no more is paid than the amount to which he or she is entitled.

Where approval or variation of the scheme is partially retrospective, a back-dated payment shall be made to bring payments up to date

### **Co-opted Member Payments**

Payments to Co-opted Members will likewise be made on a monthly basis following receipt of a completed claim form detailing meeting attendance.

Claims should be submitted to the Payroll Section by the 1<sup>st</sup> of the month to ensure payment is made on the 15<sup>th</sup>. In addition claims should be received within two months of the date the claim relates to.

### **Travel and Subsistence**

Travel and Subsistence claims should be submitted within two months of the date the claim relates to.

To ensure payment on the 15<sup>th</sup> of the month claims should be submitted to the Payroll Section by the 1<sup>st</sup> day of said month.

### **Declaration**

Blaenau Gwent County Borough Council has in place a statement of the basic responsibility of a councillor and role descriptions of senior salary holders. In addition records of councillor attendance and activities are kept.

For 2015/16, annual reports will be prepared by elected members these will be published on the Council's website.

## **Annex 1**

### **Schedule of Senior & Civic Salaries (inclusive of Basic Salary)**

The following are specified as the positions in respect of which a senior salary may be payable and the equivalent annual amount to apply from April 2015:-

	<b><u>Senior Salary</u></b> <b><u>£</u></b>
Leader of the Council	43,000
Deputy Leader	30,000
Executive Member	26,000
Chairs of Scrutiny Committee	22,000
Chair of Planning Committee	22,000
Chair of Licensing Committee	22,000
Chair of Audit Committee	22,000
Leader of the Largest Opposition Group	22,000
Leader of Other Political Group	17,000

Civic Salaries will also be paid as follows:

	<b><u>Civic Salaries</u></b> <b><u>£</u></b>
Mayor	21,500
Deputy Mayor	16,000

### **Definition of Official Business**

Official Business means:

- a. Attending a meeting of the Authority or of any Committee of the Authority, or of any body to which the Authority makes appointments or nominations, or of any Committee of such a body.
- b. Attending a meeting of any association of authorities of which the authority is a member.
- c. Attending any other meeting, the holding of which is authorised by the authority, or by a committee of the authority, or a joint committee of the authority and one or more other authorities.
- d. Attending any training or development event approved by the authority or its executive.
- e. A duty undertaken for the purpose or in connection with the discharge of the functions of an executive.
- f. A duty undertaken in connection with the discharge of a function of the authority which empowers or requires the authority to inspect or authorise the inspection of premises
- g. Any other duty approved by the authority, or any other duty of a class so approved, undertaken for the purpose, of or in connection with, the discharge of the functions of the authority or any of its committees.

**Annex 3****Travel and Subsistence Rates for 2015-16**

1. Current **mileage rates** that may be claimed for travel are consistent with HMRC approved rates as follows:-

**Private Cars / Vans**

Per mile first 10,000 miles	45p
Per mile over 10,000 miles	25p
Passenger supplement per mile	5p per passenger

**Private Motor Cycles**

Per mile	24p
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**Bicycles**

Per mile	20p
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2. Maximum **subsistence rates** that may be claimed:-

Day Allowance	£28 per day
Overnight – London	£150
Overnight - Elsewhere	£95
Overnight – staying with friends	£25

Reimbursement of subsistence will be on the basis of actual costs incurred, supported by receipts, up to the maximum above.

## Members of Blaenau Gwent County Borough Council for Municipal Year 2015-16

Name:	Office / Portfolio Held:	Annual Salary £	Comments:
Peter Baldwin		13,300	Foregone £125 per annum
Graham Bartlett	Executive Member-Economy	26,000	
Mike Bartlett		13,300	Foregone £125 per annum
Keren Bender	Executive Member – Active Living & Learning	26,000	Appointed 8/5/15 (Previously Chair- Education and Skills to 7/5/15)
Derrick Bevan	Mayor	21,500	Mayor from 8/5/15 (Previously Deputy Mayor) Foregone £1195 per annum
Kevin Brown		13,300	Foregone £125 per annum
Keith Chaplin		13,300	Foregone £125 per annum
Brian Clements		13,300	Foregone £125 per annum
Garth Collier		13,300	<a href="#">Foregone £125 per annum from 16/9/15</a>
Derek Coughlin		13,300	
Malcolm Cross	Chair – Corporate Overview Scrutiny Committee	22,000	Foregone £125 per annum Appointed 8/5/15
Malcolm Dally	Chair-Environment, Economy & Infrastructure Scrutiny Committee	22,000	Foregone £90 per annum
Nigel Daniels	Chair-Social Services Scrutiny Committee	22,000	Foregone £125 per annum
Denzil Hancock		13,300	Foregone £125 per annum
Keith Hayden	Executive Member-Corporate Services	26,000	
Anita Hobbs		13,300	Foregone £340 per annum (Executive member Social Services Children & Active Living to 7/5/15)
Mark Holland		13,300	Foregone £125 per annum
John Hopkins		13,300	Foregone £90 per annum Resigned the 9/7/15

Richard Jones	Chair of Democratic Services Committee – this post is not in receipt of a senior salary	13,300	Foregone £125 per annum Appointed 8/5/15
Ann Lewis		13,300	
Mostyn Lewis		13,300	Foregone £125 per annum

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<b>Name:</b>	<b>Office / Portfolio Held:</b>	<b>Annual Salary £</b>	<b>Comments:</b>
John Mason	Chair- Audit Committee	22,000	Foregone £125 per annum- Elected from 1/7/15
Hedley McCarthy	Leader of the Council	43,000	Foregone £700 per annum until 30/4/15
Jim McIlwee	Executive Member-Financial Management & Strategy	26,000	
Clive Meredith		13,300	Foregone £125 per annum
Jen Morgan		13,300	
John Morgan	Chair – Education, Active Living & Learning Scrutiny Committee	22,000	Chair from 8/5/15 Foregone £125 per annum
Dennis Owens	Chair-Planning Committee	22,000	Foregone £90 per annum
Bob Pagett		13,300	
Diane Rowberry	Chair-Licensing Committee	22,000	Foregone £90 per annum
Brian Scully		13,300	<a href="#">Foregone £125 per annum from 1/4/15</a>
Tim Sharrem		13,300	Foregone £125 per annum
Barrie Sutton	Deputy Mayor	16,000	Executive member- Corporate Services & Strategy until 7/5/15
Godfrey Thomas		13,300	Foregone £125 per annum
Stephen Thomas	Deputy Leader/Executive Business Manager	30,000	Foregone £180 per annum
Christine Tidey		13,300	Foregone £125 per annum
Haydn Trollope	Executive Member-Social Services	26,000	Foregone £340 per annum



David White	Executive Member - Environment	26,000	Foregone £340 per annum
David Wilkshire		13,300	Executive Member Skills & Work Preparation until 7/5/15
John Williams		13,300	
Bernard Willis		13,300	Mayor until 7/5/15
Lisa Winnett		13,300	Chair- Corporate Overview until 7/5/15

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<b>Name:</b>	<b>Office / Portfolio Held:</b>	<b>Daily Fee: £</b>	<b>Comments:</b>
<b>Co-opted Members:</b>			
Peter Williams		198	
Jonathan Evans		198	
Edwin Hackling		198	
Paul Latham		198	
Jeffrey Price		198	
Lyndon Webb	Chair – Standards Committee	256	

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