

Workforce Development Team

Social Services Directorate



Cyngor Bwrdeisdref Sirol

Blaenau Gwent

County Borough Council

SOCIAL CARE PARTNERSHIP INDUCTION PROGRAMME

12-DAY COURSE

(Inclusive of 3 days covering 5 units accredited by City and Guilds)

Date(s):

April 2012
(See below for dates)

Time:

9:15 – 4:30

Venue:

Social Care Training Centre

Facilitator/Company Name:

Social Services Staff/ Partnership members and contracted external trainers

Course Administrator:

Kathryn Waggett
Kathryn.Waggett@blaenau-gwent.gov.uk
(01495) 354721

Target Audience:

New staff members that provide direct care in the social care sector and who have foundation level literacy

Charges:

This training programme is free of charge. The intention is that new staff attend and complete the full programme. A £50.00 non attendance fee per day will come into place if apologies are not received in writing to the training centre 48 hours before the course commences.

**Social Care Training Centre, Church Street, Tredegar, NP22 3EA
Tel: (01495) 354720 Fax: (01495) 354673**

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Course dates:

10th April, 11th April, 12th April, 13th April, 16th April, 17th April, 20th April, 23rd April, 24th April, 25th April, 26th April, 30th April.

Aims and Objectives:

The course will be covering the following topics:

- The Role of the Care Worker
- Attitudes and Values
- Recording and reporting
- Person Centered Care
- Code of Practice
- Confidentiality
- Communication Skills
- Infection Control
- Personal Care
- Supervision skills
- Mental Capacity Awareness
- Emergency First aid at work
- Basic Food Hygiene
- Health and safety awareness
- Risk Assessment
- POVA level 2
- Manual Handling Two Day Passport

For more detailed Aims and objectives please contact the Training Centre for a course Booklet.

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This twelve day programme aims to provide the participant with learning and skills in line with the Care Council for Wales Social Care Induction Framework. It is important to note that it does not imply competence of the participant in the workplace.

Participants will receive a certificate of attendance for the programme and will have the opportunity to achieve a Blaenau Gwent Social Care Certificate which has been accredited by City and Guilds following the successful completion of learning checks on the “essential learning” elements of the course. (Units 1,2,3,4 & 5 delivered over 3 days).

Participants will gain relevant experience, both practical and knowledge based to assist them to provide quality care to service users.

We would like to acknowledge:-

- BVS Training
- Practice Solutions LTD
- AT-O Training
- Mary Toy

The programme runs over Three consecutive weeks and is delivered twice throughout the year.

To Team Managers:

Managers should be aware that participants will be required to attend all eleven days of the programme.

We acknowledge that some participants may have completed some of the programme prior to their attendance, please inform Teresa Booth at the training centre of this when submitting your nomination sheet.

Managers of participants with special requirements should inform the training centre and every effort will be made to make reasonable adjustment to the assessment process to meet the identified requirements.

If you have any queries regarding this programme, please do not hesitate to contact Kathryn Waggett on 01495 354720 or Teresa Booth on 01495 357876