



LICENSING ACT 2003

TEMPORARY EVENT NOTICE

A temporary event notice, or TEN, replaces the old occasional licences and permissions granted for short-term alcohol and public entertainment licences.

TENs can be used for small-scale occasional open air and indoor events where the expected attendance is no more than 499 people at any one time. The 'event organiser', known as the premises user, must not later than 10 working days before the date of the event, serve the TEN for which the appropriate form is available, on the Licensing Authority, together with a fee of £21.00, and the Chief Officer of police.

Any person over the age of 18 can give up to 5 TENs per calendar year. Personal licence holders can give up to 50 TENs per calendar year.

Each event covered by a TEN can last up to 96 hours and a maximum of 12 TENs can be given in respect of one particular premises per calendar year, totalling 15 days. There must be a minimum of 24 hours between events at the same premises.

The police can only intervene to prevent an event covered by a TEN on crime and disorder grounds.

If the police intervene, they will issue an objection notice within 48 hours of receiving the notice. The Licensing Authority will then hold a hearing at least 24 hours before the start of the event, unless the TEN has been modified and agreed before hand, to consider the notice and whether the event should go ahead.

If no objections are received, acknowledgement of the notice will be served by the Licensing Authority, or the premises user, and the event will go ahead as planned.

If an event goes ahead, the TEN must either be displayed at the event or be made available by the premises user or someone who has been nominated by the premises user.