WHAT DO GOVERNING BODIES DO

Governing Bodies are legally required to meet at least once a term, but they may meet as often as they wish. Each Governing Body will determine its own regimen, but should take into consideration the work life balance of both the Headteacher and fellow governors when determining the times and regularity of meetings. In addition all Governing Bodies will hold an Annual General Meeting, usually at the start of the Autumn Term where they will establish sub-committees to perform specific tasks and also hold an Annual Meeting with Parents, usually in the Spring Term, to present its annual report.

A Governing Body:

- ***Makes decisions as a team and works closely with the Headteacher***
- ***Will have a committee structure enabling issues to be discussed in detail before recommendations are presented to the full governing body, some matters will also be delegated to a committee;***
- ***Will work together with the Headteacher and Staff in raising standards and performance***
- ***Will have to answer to parents and the wider community for their actions.***

Governor Responsibilities:

Although the Headteacher is responsible for the day to day management of the school, he/she will be implementing policies advocated by the Governing Body.

Governors, Headteachers and Staff work closely together to:-

- ***Agree the aims and values of the school;***
- ***Set and monitor the school budget and expenditure;***
- ***Appoint and dismiss staff, including the Headteacher, and set standards for their behaviour, instigating disciplinary action where necessary;***
- ***Ensure the National Curriculum is taught;***
- ***Ensure the needs of individual pupils are met, including special needs pupils'***
- ***Make and review school policies;***
- ***Establish and review the School Development Plan;***
- ***Produce an Action Plan following a school inspection;***
- ***Have a published policy for dealing with parental complaints;***
- ***Ensure Health and Safety issues are addressed;***
- ***Establish and maintain links with the local community;***
- ***Produce an Annual Report on the work of the Governing Body.***

GOVERNING BODIES DO NOT:

- ***Inspect the school;***
- ***Comment on the quality of teaching;***
- ***Authorise expenditure;***
- ***Comment on staff capability;***
- ***Determine how pupils are taught different subjects;***
- ***Exclude pupils***
- ***Write school policies on their own***
- ***'Rubber Stamp' recommendations from the Headteacher***